

# 5

## Goods check-in records

This is an editable pdf. Fill in the boxes below and save the file when you are finished.



Food item	Batch code	Supplied by	Temp °c	Use by date	Packaging check, decanted and packaging returned	Weight checked as per delivery note/invoice	Price check	Comments/action	Signed by

- \* Chilled Food: 1°C to 5 °C
- \* Frozen Food: -18°C or below